

Announcement

WHEAP New Worker Training

Session I – September 20th-21st, 2006

Session II – September 26th-27th, 2006



Who Should Attend: The targeted audience for this training will be any new energy assistance staff. Other interested staff would be invited to attend based on space availability.

Workshop Information: The session will include background on WHEAP policy and hands-on training on the WHEAP Computer System. Participants will be expected to do some data entry exercises. **Each session will be limited to twenty participants.** Registrations will be taken on a first come, first serve basis. Each training session will be two days in length.

Session I – September 20th – 21st Stevens Point

September 20th – 8:30 am – 4:30 pm

Country Springs Hotel – 1501 N Point Dr

September 21st – 8:00 am – 4:00 pm

WI Learning Center – 5501A Vern Holmes Dr

Lodging: A block of lodging rooms are available at the Country Springs Hotel located at 1501 N Point Drive in Stevens Point for the nights of September 19th – 20th, 2006 at the rate of \$62/night single. Call (715) 341-1340 to make reservations and state that you are with WECC or WI Energy Conservation Corporation

Session II – September 26th – 27th Madison

September 26th – 8:30 am – 4:30 pm

Sheraton Hotel – 706 John Nolen Dr

September 27th – 8:00 am – 4:00 pm

DWD Regional Training Center – 1 Fen Oak Court

Lodging: A block of lodging rooms are available at the Sheraton Hotel located at 706 John Nolen Drive in Madison for the nights of September 25th – 26th, 2006 at the rate of \$62/night single. Call (608) 251-2300 to make reservations and state that you are with WECC or WI Energy Conservation Corporation.

Registration: Please complete the Registration Form and **Mail, Fax, or E-Mail** (beckyj@weccusa.org) your registration to WECC no later than Friday, September 1st. There is no registration fee for this workshop, however, pre-registration is required. Morning and afternoon breaks will be provided, travel, lodging, and meals will be the responsibility of the participant. One confirmation letter will be sent to each agency for their participants.

Trainers: Jim Cain, Deb Buhler, Flora Walls DOA/EAB

Sponsor: The WHEAP New Worker Training is sponsored by the State of Wisconsin, Department of Administration, Energy Assistance Bureau.

REGISTRATION DEADLINE ♦ Friday, September 1st, 2006

Wisconsin Energy Conservation Corporation – 211 S Paterson Street, 3rd Floor, Madison, WI 53703
(608) 249-9322 ext 285 / (608) 249-0339 Fax
beckyj@weccusa.org